

**DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF ADMINISTRATIVE SERVICES
JUSTICE FUND ADMINISTRATION SECTION
ACT 1256 AS AMENDED BY ACT 1341 OF 1997
FEES COLLECTION REMITTANCE FORM AND FINE REPORT**

ID: _____
Court: _____
County: _____

Do not write in this space. For Official Use Only.	
Ck No. _____	
Ck Date _____	
Amount _____	
Deposit Date _____	
Receipt _____	

☐ Please check this Box if your address or phone number has changed. Make correction on back of this form.

I. TOTAL UNIFORM FILING FEES/COURT COSTS COLLECTED DURING THE MONTH OF: _____ 199__
(LIST BY LETTER DESIGNATION - SEE BACK OF FORM FOR LIST)

(A) CIR/CIV \$ _____ (B) CIR/CR \$ _____ (C) CIR/DWI \$ _____ (D) CHY \$ _____ (E) CHY/REOPEN \$ _____ (F) PROBATE \$ _____ (G) PRO/REOPEN \$ _____ (H) MUN/CIV \$ _____ (I) MUN/SC \$ _____ (J) MUN/CR \$ _____ (K) MUN/TR \$ _____ (L) MUN/DWI \$ _____ (M) LOC/ORD \$ _____	(N) CITY/CIV \$ _____ (O) CITY/CR \$ _____ (P) CITY/TR \$ _____ (Q) CITY/DWI \$ _____ (R) LOC/ORD \$ _____ (S) POL/CIV \$ _____ (T) POL/CR \$ _____ (U) POL/TR \$ _____ (V) POL/DWI \$ _____ (W) LOC/ORD \$ _____ (X) TIME PAY \$ _____
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TOTAL UNIFORM FILING FEES/COURT COSTS COLLECTED: \$ _____

LESS COUNTY TREASURER'S COMMISSION (COUNTIES ONLY): \$ _____

LESS MONTHLY SHARE OF UNIFORM FILING FEES/COURT COSTS (The amount certified by DFA—Administration of Justice fund): \$ _____

EQUALS STATE SHARE OF FILING FEES/COURT COSTS REMITTED: \$ _____

Make checks payable to the Department of Finance and Administration, Administration of Justice Fund.

II. Fine Report (For information purposes ONLY. Do not Remit.)

Amount of Fines Paid to County Treasurer from: Circuit Court \$ _____

Municipal Court \$ _____

CERTIFIED AND SUBMITTED BY _____

Signature/Telephone Number

Title
Date

**DEPARTMENT OF FINANCE AND ADMINISTRATION
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JUSTICE FUND ADMINISTRATION SECTION
ACT 1341 OF 1997**

SUMMARY OF UNIFORM FILING FEES & COURT COSTS

<u>Circuit Courts</u>		
A.	For initiating a cause of action in the circuit court (including appeals)	\$100.00
B.	For misdemeanor of felony violation of state law, excluding the Omnibus DWI Act	\$150.00
C.	For violations of Omnibus DWI Act	\$300.00
<u>Chancery Courts</u>		
D.	For initiating a cause of action in the chancery court	\$100.00
E.	For reopening a cause of action in the chancery court	\$30.00
<u>Probate Courts</u>		
F.	For initiating a cause of action in the probate court	\$100.00
G.	For reopening a cause of action in the probate court	\$30.00
<u>Municipal Courts</u>		
H.	For initiating a cause of action in the civil division of municipal court	\$35.00
I.	For initiating a cause of action in the small claims division of the municipal court	\$25.00
J.	For offenses which are misdemeanors or violations under state law or local ordinance, excluding violations of the Omnibus DWI Act	\$75.00
K.	For traffic offenses which are misdemeanors or violations under state law or local ordinance, excluding violations of the Omnibus DWI Act	\$75.00
L.	For violations of the Omnibus DWI Act	\$300.00
<u>City Courts</u>		
N.	For initiating a cause of action in any city court	
O.	For offenses which are misdemeanors or violations under state law or local ordinance, excluding violations of the Omnibus DWI Act	\$50.00
P.	For traffic offenses which are misdemeanors or violations under state law or local ordinance, excluding violations of the Omnibus DWI Act	\$50.00
Q.	For violations of the Omnibus DWI Act	\$300.00
R.	For non-traffic offenses which are violations under local ordinances in municipal, city, or police court	\$25.00
<u>Police Court</u>		
S.	For initiating a cause of action in police court	\$25.00
T.	For offenses which are misdemeanors or violations under state law or local ordinance, excluding violations for the Omnibus DWI Act	\$50.00
U.	For traffic offenses which are misdemeanors or violations under state law or local ordinance, excluding violations of the Omnibus DWI Act	\$50.00
V.	For violations of the Omnibus DWI Act	\$50.00
W.	For non-traffic offenses which are violations under local ordinances in municipal, city, or police court	\$25.00
<u>Time Pay</u>		
X.	Time Pay (use this section only if receipts cannot be distributed in above categories.)	

Instructions: The County or City shall send the uniform filing fees and court costs (less the city or county share of the fees as certified by DFA-Administration of Justice Fund) collected for the previous month to the Department of Finance and Administration on or before the 10th day of each month. Please ensure that all courts correctly reflect the amount collected.

Mailing Address: Department of Finance & Administration	Address Corrections
Office of Administrative Services	_____
Justice Fund Administration Section	_____
PO Box 2485, Room 516	_____
Little Rock, AR 72203-2485	_____